

Carpenter St. Croix Valley Nature Center



Job Title: Naturalist

Job Classification: Full-time, hourly, non-exempt **Hours/Week:** 40 hours per week
Reports to: Education Director **Starting Rate:** \$15.25/hour

Days/Hours: Weekdays, with some weekends and evenings

Benefits: Access to employee-funded pre-tax health and childcare spending accounts
10 days paid sick leave and 10 paid holidays annually
Health Insurance after 90-day introductory period
Life Insurance & Long-term Disability Insurance after 120-day introductory period.
Paid Vacation after 180-day introductory period that increases with seniority
Lincoln Financial 403(b) retirement plan with 3% company match after 120 days.

General Description/Summary: Carpenter Nature Center is seeking an enthusiastic environmental educator who will assist with all aspects of providing high quality environmental education and interpretive naturalist programs under the direction of the Education Director.

Carpenter Nature Center is a 501(c) (3) not-for-profit organization that provides preschool through 12th grade environmental education curriculum, plus public programs and events to 25,000 – 35,000 visitors each year. The Nature Center encompasses 725-acres of natural habitat along the St. Croix River with a campus in Minnesota and a campus in Wisconsin.

Carpenter Nature Center is proud to be an Equal Opportunity Employer. We encourage applicants and staff to bring their diverse perspectives, skills, and experiences to Carpenter Nature Center. We commit to fostering an inclusive, welcoming work environment for all employees.

Key Areas of Responsibility:

Conduct and/or assist with providing high quality environmental education activities with groups of all ages and demographics, with a primary focus on pre-K through 5th grade groups.

Conduct and/or assist with weekend birthday parties, scout programs and occasional off-site programs.

Responsible for Carpenter Nature Center facilities in MN and WI on a rotating weekend schedule.

Assist with daily and weekly animal care, including handling animal ambassadors in programs.

Participate in the planning and implementation of events.

Assist in building and grounds maintenance as needed (i.e. snow removal, empty trash, clean restrooms, etc.)

Other duties as assigned.

Job Requirements:

- Ability to communicate with the public in a friendly and professional manner including excellent written, oral communication and interpersonal skills.
- Ability to conduct a variety of classes in an outdoor setting including snowshoeing.
- Knowledge of ecological concepts and ability to identify flora and fauna prevalent in the area.
- Ability to work collaboratively with a team of staff and volunteers, and also work independently.
- Positive attitude and willingness to be flexible. Reliable, punctual and ability to meet deadlines.

Required Qualifications:

- Completion of criminal background check required for hire.
- Physical demands: Ability to work indoors and outdoors, and withstand the physical demands of the work which requires moderate physical activity such as walking, crouching, twisting, pushing, pulling, bending, stooping, reaching, sitting, carrying, and lifting materials and supplies ranging from 20-60lbs.

Preferred qualifications:

- Bachelor's Degree or Associates in biology, education, environmental education or related field.
- Strong familiarity with Carpenter St. Croix Valley Nature Center programs and facilities.
- Experience in planning and teaching school aged children of various ages.
- First Aid/CPR/AED certification.

To apply: Please send a cover letter, resume and three references to:

Jennifer Vieth, Executive Director at

Carpenter St. Croix Valley Nature Center 12805 St. Croix Trail S., Hastings MN 55033

Jennifer@CarpenterNatureCenter.org

Deadline: 4:30 p.m. November 30, 2022.