

# INTERNSHIP APPLICATION

Carpenter St. Croix Valley Nature Center

Which internship are you interested in?  Communications

Environmental Education  Horticulture  Natural Resources  Other, please explain

When are you interested in an internship? (check all that apply) Year? \_\_\_\_\_

Fall (Sep. – Nov.)  Winter/Spring (Jan. - May)  Summer (Jun. – Aug.)

8 mos. Envir Ed ( Sept –Nov & Jan – May)  6 mos. Horticulture internship (May – Oct.)

Name: \_\_\_\_\_ Date: \_\_\_\_\_

Present Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_ Best Time/Method to Contact You: \_\_\_\_\_

Permanent Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Dates at Permanent Address: \_\_\_\_\_

How were you referred to us? \_\_\_\_\_

Which college/university do/did you attend? \_\_\_\_\_

Year in school:  Freshman (1<sup>ST</sup> year)  Sophomore (2<sup>nd</sup> year)  Junior (3<sup>rd</sup> year)  
 Senior (4<sup>th</sup> year +)  Graduate Student  
 Completed School (Degree & Date: \_\_\_\_\_)

Your Major(s) if declared: \_\_\_\_\_ Minor(s): \_\_\_\_\_

Please list courses completed relating to your field of interest:

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Will this internship be for academic credit?  Yes  No

Will you need housing?  Yes  No

Hours per week you will allot for your internship?  
(20 - 40hrs; 40 hrs. preferred) \_\_\_\_\_

Additional skills or specialized training that you will be able to contribute to  
Carpenter Nature Center during your internship (first-aid, photography, etc.):

\_\_\_\_\_

Give name, address, and phone number of three people for references.  
Also indicate how you know them (employer, co-worker, friend).  
Please note that references will be contacted.

1. \_\_\_\_\_

Name	Home Phone	Work Phone	Relationship
Address		City	State Zip

2. \_\_\_\_\_

Name	Home Phone	Work Phone	Relationship
Address		City	State Zip

3. \_\_\_\_\_

Name	Home Phone	Work Phone	Relationship
Address		City	State Zip

**Please email completed application, current resume and letter of intent (stating why/how you think an internship will benefit you) to:**

[Mayme@CarpenterNatureCenter.org](mailto:Mayme@CarpenterNatureCenter.org)

**Or mail via postal mail to:**

**Intern Coordinator  
Carpenter St. Croix Valley Nature Center  
12805 St. Croix Trail  
Hastings, MN 55033**

**Photocopies of this form are acceptable. Applications may also be downloaded at [www.CarpenterNatureCenter.org](http://www.CarpenterNatureCenter.org). Call Mayme at 651-437-4359 for more information.**